

## NOTICE OF THE ANNUAL GENERAL MEETING

NOTICE is hereby given that the Thirty First (31<sup>st</sup>) Annual General Meeting of the members of **SHREEJI TRANSLOGISTICS LIMITED** will be held on Tuesday, 30<sup>th</sup> September, 2025 at 4.30 p.m. through Video Conferencing ('VC') or Other Audio Visual Means ('OAVM') to transact the following business :

### **ORDINARY BUSINESS:**

1. To receive, consider and adopt:
  - a) the Audited Standalone Financial Statements of the Company for the financial year ended 31<sup>st</sup> March, 2025 and the Reports of the Board of Directors and the Auditors thereon, and
  - b) the Audited Consolidated Financial Statements of the Company for the financial year ended 31<sup>st</sup> March, 2025 and the Report of the Auditors thereon.
2. To appoint a Director in place of Mr. Rajnikant C. Shah (DIN: 00269109), who retires by rotation and being eligible, offers himself for re-appointment.
3. To appoint a Director in place of Mr. Mukesh M. Shah (DIN: 00280536), who retires by rotation and being eligible, offers himself for re-appointment.

### **SPECIAL BUSINESS:**

#### **4. To appoint Statutory Auditors to fill up the causal vacancy**

To consider and if thought fit, to pass with or without modifications, the following resolution as an Ordinary Resolution.

"RESOLVED THAT pursuant to the provisions of Sections 139(8), 142 and other applicable provisions, if any, of the Companies Act, 2013 and the Rules framed thereunder (including any statutory modifications, amendments or re-enactment thereof, for the time being in force) and pursuant to the recommendations of the Audit Committee and the Board of Directors of the Company, consent of the members be and is hereby accorded for appointment of M/s. G. P. Kapadia & Co., Chartered Accountants (FRN: 104768W), as the Statutory Auditors of the Company with effect from 25<sup>th</sup> August, 2025 to fill up casual vacancy caused by the resignation of M/s. Sanjay C. Shah & Associates, Chartered Accountants (Registration No. 128148W) and that M/s. G. P. Kapadia & Co. shall hold office until the conclusion of the 31<sup>st</sup> Annual General Meeting, at such remuneration plus applicable taxes as may be recommended by the Audit Committee in consultation

with the Auditors and duly approved by the Board of Directors of the Company and that they be paid in addition the out of pocket expenses and travelling expenses they may incur in carrying out their duties as Auditors."

#### **5. To appoint Statutory Auditors of the Company for term of 5 (Five) years**

To consider and if thought fit, to pass with or without modifications, the following resolution as an Ordinary Resolution.

"RESOLVED THAT pursuant to the provisions of Sections 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 and the Rules framed thereunder (including any statutory modifications, amendments or re-enactment thereof, for the time being in force) and pursuant to the recommendations of the Audit Committee and the Board of Directors of the Company, consent of the members be and is hereby accorded for appointment of M/s. G. P. Kapadia & Co., Chartered Accountants (Firm Registration No. 104768W), as the Statutory Auditors of the Company for a term of 5 (Five) years to hold office from the conclusion of the 31<sup>st</sup> Annual General Meeting until the conclusion of the 36<sup>th</sup> Annual General Meeting of the Company to be held in the year 2030, at such remuneration plus applicable taxes as may be recommended by the Audit Committee in consultation with the Auditors and duly approved by the Board of Directors of the Company and that they be paid in addition the out of pocket expenses and travelling expenses they may incur in carrying out their duties as Auditors."

#### **6. To re-appoint Mr. Shailesh Surendra Kamdar (DIN: 07605986) as an Independent Director**

To consider and if thought fit, to pass with or without modifications, the following resolution as a Special Resolution.

"RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 ('the Act') and the Companies (Appointment and Qualification of Directors) Rules, 2014, Regulations 16(1)(b) and 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('the Listing Regulations') (including any statutory modifications, amendments or re-enactment thereof, for the time being in force) and the Articles of Association of the Company, Mr. Shailesh Surendra Kamdar (DIN: 07605986), who will complete his first

term as a Non-Executive Independent Director of the Company on 27<sup>th</sup> November, 2025 and who is eligible for re-appointment and whose re-appointment as an Independent Director is recommended by the Nomination and Remuneration Committee of the Directors and who has submitted a declaration that he meets the criteria for independence as provided in Section 149(6) of the Act and Regulation 16(1)(b) of the Listing Regulations and in respect of whom the Company has received a notice in writing from a Member under Section 160(1) of the Act proposing his candidature for the office of Director, be and is hereby re-appointed as an Independent Director of the Company for a second term of 5 (Five) years commencing from 28<sup>th</sup> November, 2025 to 27<sup>th</sup> November, 2030 and that Mr. Shailesh Surendra Kamdar shall not be liable to retire by rotation."

**7. To re-appoint Mr. Dharmendra Dhirajlal Vora (DIN: 01870374) as an Independent Director**

To consider and if thought fit, to pass with or without modifications, the following resolution as a Special Resolution.

"RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 ('the Act') and the Companies (Appointment and Qualification of Directors) Rules, 2014, Regulations 16(1)(b) and 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('the Listing Regulations') (including any statutory modifications, amendments or re-enactment thereof, for the time being in force) and the Articles of Association of the Company, Mr. Dharmendra Dhirajlal Vora (DIN: 01870374), who will complete his first term as a Non-Executive Independent Director of the Company on 27<sup>th</sup> November, 2025 and who is eligible for re-appointment and whose re-appointment as an Independent Director is recommended by the Nomination and Remuneration Committee of the Directors and who has submitted a declaration that he meets the criteria for independence as provided in Section 149(6) of the Act and Regulation 16(1)(b) of the Listing Regulations and in respect of whom the Company has received a notice in writing from a Member under Section 160(1) of the Act proposing his candidature for the office of Director, be and is hereby re-appointed as an Independent Director of the Company for a second term of 5 (Five) years commencing from 28<sup>th</sup> November, 2025 to 27<sup>th</sup> November, 2030 and that Mr. Dharmendra Dhirajlal Vora shall not be liable to retire by rotation."

**8. To re-appoint Mr. Vivek Umesh Shah (DIN: 07215797) as an Independent Director**

To consider and if thought fit, to pass with or without modifications, the following resolution as a Special Resolution.

"RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 ('the Act') and the Companies (Appointment and Qualification of Directors) Rules, 2014, Regulations 16(1)(b) and 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('the Listing Regulations') (including any statutory modifications, amendments or re-enactment thereof, for the time being in force) and the Articles of Association of the Company, Mr. Vivek Umesh Shah (DIN: 07215797), who will complete his first term as a Non-Executive Independent Director of the Company on 27<sup>th</sup> November, 2025 and who is eligible for re-appointment and whose re-appointment as an Independent Director is recommended by the Nomination and Remuneration Committee of the Directors and who has submitted a declaration that he meets the criteria for independence as provided in Section 149(6) of the Act and Regulation 16(1)(b) of the Listing Regulations and in respect of whom the Company has received a notice in writing from a Member under Section 160(1) of the Act proposing his candidature for the office of Director, be and is hereby re-appointed as an Independent Director of the Company for a second term of 5 (Five) years commencing from 28<sup>th</sup> November, 2025 to 27<sup>th</sup> November, 2030 and that Vivek Umesh Shah shall not be liable to retire by rotation."

**9. To re-appoint Mr. Satish Ratilal Shah (DIN: 07535925) as an Independent Director**

To consider and if thought fit, to pass with or without modifications, the following resolution as a Special Resolution.

"RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 ('the Act') and the Companies (Appointment and Qualification of Directors) Rules, 2014, Regulations 16(1)(b), 17(1A) and 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('the Listing Regulations') (including any statutory modifications, amendments or re-enactment thereof, for the time being in force) and the Articles of Association of the Company, Mr. Satish Ratilal Shah (DIN: 07535925), who will complete his first term as a Non-Executive Independent Director

of the Company on 27<sup>th</sup> November, 2025 and who is eligible for re-appointment and who would attain the age of 75 years on 30<sup>th</sup> September, 2029 during his second term and whose re-appointment as an Independent Director is recommended by the Nomination and Remuneration Committee of the Directors and who has submitted a declaration that he meets the criteria for independence as provided in Section 149(6) of the Act and Regulation 16(1)(b) of the Listing Regulations and in respect of whom the Company has received a notice in writing from a Member under Section 160(1) of the Act proposing his candidature for the office of Director, be and is hereby re-appointed as an Independent Director of the Company for a second term of 5 (Five) years commencing from 28<sup>th</sup> November, 2025 to 27<sup>th</sup> November, 2030 and that Mr. Satish Ratilal Shah shall not be liable to retire by rotation.”

**10. To appoint Secretarial Auditors of the Company for a term of 5 (Five) years**

To consider and if thought fit, to pass with or without modifications, the following resolution as an Ordinary Resolution.

“RESOLVED THAT pursuant to the provisions of Section 204 and other applicable provisions, if any, of the Companies Act, 2013 read with Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and Regulation 24A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, (including any statutory

modifications, amendments or re-enactment thereof, for the time being in force) and pursuant to the recommendations of the Audit Committee and the Board of Directors of the Company, M/s. Sanjeev Shah & Associates, Peer Reviewed Practicing Company Secretaries, (FRN: S2016MH358900) be and are hereby appointed as Secretarial Auditors of the Company for a term of 5 (Five) years from financial year 2025-26 till the financial year 2029-30 at such remuneration plus taxes, as the Board of Directors (hereinafter referred to as the Board which expression shall include any Committee thereof or person(s) authorized by the Board) and the Secretarial Auditor mutually decide and that they be paid in addition the out of pocket expenses and travelling expenses they may incur in carrying out their duties as Auditors.”

**By Order of the Board**

**Himani Dave**  
**Company Secretary**  
**Membership Number: A26285**  
**Place: Navi Mumbai**  
**Date: 25<sup>th</sup> August, 2025**

**Registered Office:**  
**D-3011, Akshar Busniess Park,**  
**Plot No. 03, Sector 25, Vashi,**  
**Navi Mumbai – 400703.**  
**Website: [www.shreejitranslogistics.com](http://www.shreejitranslogistics.com)**

## NOTES:

1. The Ministry of Corporate Affairs has vide General Circulars dated 8<sup>th</sup> April, 2020, 13<sup>th</sup> April, 2020, 5<sup>th</sup> May, 2020, 13<sup>th</sup> January, 2021, 5<sup>th</sup> May, 2022, 28<sup>th</sup> December, 2022, 25<sup>th</sup> September, 2023 and 19<sup>th</sup> September, 2024 (collectively referred to as 'MCA Circulars') permitted the holding of the Annual General Meeting ('AGM') through Video Conferencing ('VC') facility or Other Audio Visual Means ('OAVM'), without the physical presence of the Members at a common venue. Further, the Securities and Exchange Board of India ('SEBI') vide its Circular dated 3<sup>rd</sup> October, 2024 has also granted certain relaxations. In compliance with the provisions of the Companies Act, 2013, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations'), MCA Circulars and SEBI Circulars, the 31<sup>st</sup> AGM of the Company is being held through VC/ OAVM. Hence, Members can attend and participate in the AGM through VC/ OAVM only. The deemed venue of the AGM shall be the Registered Office of the Company at D-3011, Akshar Business Park, Plot No.03, Sector 25, Vashi, Navi Mumbai- 400703.
2. Since the AGM is being held pursuant to MCA Circulars through VC/ OAVM, the requirement of physical attendance of Members has been dispensed with. Accordingly, in terms of the MCA Circulars and the SEBI Circulars, the facility for appointment of proxies by the members will not be available for this AGM. Hence, proxy forms, attendance slips and route map for venue of the AGM are not annexed to this Notice. However, the Institutional shareholders/ Corporate shareholders are entitled to appoint Authorised Representatives to attend the AGM through VC/ OAVM and participate thereat and cast their votes through e-voting.
3. In case of joint holders attending the Meeting, only such joint holder who is higher in order of names will be entitled to vote at the AGM.
4. The Members holding shares in the Company as on Tuesday, 23<sup>rd</sup> September, 2025, may join the AGM through VC/ OAVM Facility 15 minutes before the time scheduled to start the AGM i.e. from 4.15 p.m. (IST) and till the time of conclusion of the AGM, by following the procedure as mentioned in the Notice.
5. The attendance of the Members attending the AGM through VC/ OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
6. The Members who would like to express their views or ask questions as a speaker during the AGM may pre-register themselves by sending a request from their registered email address mentioning their names, DP ID and Client ID and mobile number at [cs@shreejitrans.com](mailto:cs@shreejitrans.com) on or before Tuesday, 23<sup>rd</sup> September, 2025. **Only those Members who have pre-registered themselves as a speaker will be allowed to express their views/ ask questions during the AGM.** The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.
7. Queries on accounts and operations of the Company, if any, may please be sent to the Company through email at [cs@shreejitrans.com](mailto:cs@shreejitrans.com), latest by Tuesday, 23<sup>rd</sup> September, 2025, so that the answers may be made readily available at the Meeting.
8. As per the MCA Circulars and SEBI Circular, the Notice of the 31<sup>st</sup> AGM along with the Annual Report for the financial year 2024-25 is being sent only through electronic mode to those members whose email IDs are registered with the Company/ Depository Participant(s) ('DPs'). A letter containing the web-link for the Annual Report will be sent to the Members who have not registered their email ids. The Members may also note that this Notice and the Annual Report will also be available for download on the Company's website [www.shreejitranslogistics.com](http://www.shreejitranslogistics.com), and can also be accessed from relevant section of the website of BSE Limited at [www.bseindia.com](http://www.bseindia.com) and the website of National Securities Depository Limited ('NSDL') at [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
9. Pursuant to Regulation 36(3) of the Listing Regulations and Secretarial Standard-2 on General Meetings issued by the Institute of Company Secretaries of India, the relevant details in respect of Directors seeking appointment/ re-appointment at this AGM is annexed.
10. As per the provisions of the Companies Act, 2013, facility for making nomination is available to the members in respect of the shares held by them. Members may write to their Depository Participants for the purpose.
11. Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. The Members are therefore, requested to submit their PAN details to their Depository Participant, if not already submitted.



12. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013, the Register of Contracts or Arrangements in which the Directors are interested maintained under Section 189 of the Companies Act, 2013 will be available for inspection by the Members through electronic mode during the AGM.

**13. PROCESS FOR REGISTRATION OF EMAIL ID FOR OBTAINING NOTICE AND ANNUAL REPORT ELECTRONICALLY AND CAST VOTES ELECTRONICALLY**

The Members are requested to register/ update email id and bank account details with their respective Depository Participants. Members may also temporarily register their e-mail ids with the RTA, at <https://www.bigshareonline.com/InvestorRegistration.aspx> or at [investor@bigshareonline.com](mailto:investor@bigshareonline.com) by providing details such as Name, DPID, Client ID, PAN, mobile number and e-mail id. On submission of the Member's details in the above link, the Members will receive an OTP, which will have to be entered in the link for verification.

**14. THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING ANNUAL GENERAL MEETING ARE AS UNDER**

- I. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of Listing Regulations (as amended), and the MCA Circulars, the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited ('NSDL') for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a member using remote e-voting system as well as e-voting during the AGM will be provided by NSDL.
- II. The remote e-voting period begins on Saturday, 27<sup>th</sup> September, 2025 at 9:00 A.M. and ends on Monday, 29<sup>th</sup> September, 2025 at 5.00 P.M.
- III. The remote e-voting module shall be disabled by NSDL for voting thereafter. The members may cast their vote electronically. The voting rights of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date.

**INSTRUCTIONS FOR MEMBERS FOR USING NSDL E-VOTING SYSTEM:**

The way to vote electronically and join the meeting virtually on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

**Step 1: Access to NSDL e-voting system**

**A) Login method for e-voting and joining virtual AGM for Individual shareholders holding securities in demat mode**

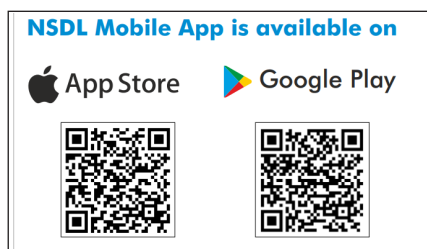
In terms of SEBI Circular dated 9<sup>th</sup> December, 2020 on e-voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email id in their demat accounts in order to access e-voting facility.

**1. Individual Shareholders holding securities in demat mode with NSDL.**

- (i) For OTP based login you can click on <https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp>. You will have to enter your 8-digit DP ID, 8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
- (ii) Existing **IDeAS** user can visit the e-Services website of NSDL viz. <https://eservices.nsdl.com> either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-voting services under Value added services. Click on "Access to e-voting" under e-voting services and you will be able to see e-voting page. Click on company name or e-voting service provider i.e. NSDL and you will

be re-directed to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting & voting during the meeting.

- (iii) If you are not registered for IDeAS e-Services, option to register is available at <https://eservices.nsdl.com>. Select “Register Online for IDeAS Portal” or click at <https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp>
- (iv) Visit the e-voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile. Once the home page of e-voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-voting page. Click on company name or **e-voting service provider i.e. NSDL** and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting & voting during the meeting.
- (v) Shareholders/Members can also download NSDL Mobile App “**NSDL Speede**” facility by scanning the QR code mentioned below for seamless voting experience.



## 2. Individual Shareholders holding securities in demat mode with CDSL

- (i) Users who have opted for CDSL Easi/ Easiest facility, can login through their existing user id and password. Option will be made available to reach e-voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website [www.cdslindia.com/](http://www.cdslindia.com/)

and click on login icon & New System Myeasi Tab and then use your existing my easi username & password.

- (ii) After successful login the Easi/ Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there are also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.
- (iii) If the user is not registered for Easi/ Easiest, option to register is available at CDSL website [www.cdslindia.com/](http://www.cdslindia.com/) and click on login & New System Myeasi Tab and then click on registration option.
- (iv) Alternatively, the user can directly access e-voting page by providing demat Account Number and PAN No. from e-voting link available on [www.cdslindia.com/](http://www.cdslindia.com/) home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.

## 3. Individual Shareholders (holding securities in demat mode) login through their depository participants

You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-voting facility. Upon logging in, you will be able to see e-voting option. Click on e-voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-voting feature. Click on company name or e-voting service provider i.e. NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the remote e-voting period or joining virtual meeting & voting during the meeting.

**Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.**

**4. Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.**

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800-21-09911

**B) Login Method for e-voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.**

- Visit the e-voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
- Once the home page of e-voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

*Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-voting and you can proceed to Step 2 i.e. Cast your vote electronically.*

(iv) Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID  For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID  For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company  For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

(v) Password details for shareholders other than Individual shareholders are given below:

- If you are already registered for e-voting, then you can use your existing password to login and cast your vote.
- If you are using NSDL e-voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- How to retrieve your 'initial password'?
  - If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the

email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

- If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**
- (vi) If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on **"Forgot User Details/ Password?"**(If you are holding shares in your demat account with NSDL or CDSL) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
  - b) If you are still unable to get the password by aforesaid two options, you can send a request at [evoting@nsdl.com](mailto:evoting@nsdl.com) mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - c) Members can also use the OTP (One Time Password) based login for casting the votes on the e-voting system of NSDL.
- (vii) After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- (viii) Now, you will have to click on "Login" button.
- (ix) After you click on the "Login" button, Home page of e-voting will open.

## **Step 2: Cast your vote electronically and join General Meeting on NSDL e-voting system.**

- (i) After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
- (ii) Select "EVEN" of company for which you wish to cast your vote during the remote e-voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".

- (iii) Now you are ready for e-voting as the Voting page opens.
- (iv) Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- (v) Upon confirmation, the message "Vote cast successfully" will be displayed.
- (vi) You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- (vii) Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

## **General Guidelines for shareholders**

- (i) Institutional shareholders/ Corporate Shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized representative(s) who are authorized to vote, to the Scrutinizer by e-mail to [sanjay.sangani@gmail.com](mailto:sanjay.sangani@gmail.com) with a copy marked to [evoting@nsdl.com](mailto:evoting@nsdl.com). Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on **"Upload Board Resolution / Authority Letter"** displayed under **"e-voting"** tab in their login.
- (ii) It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) to reset the password.
- (iii) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on 022 - 4886 7000 or send a request to Mr. Suketh Shetty at [evoting@nsdl.com](mailto:evoting@nsdl.com)



**Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:**

- (i) Shareholders are requested to provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to [cs@shreejitrans.com](mailto:cs@shreejitrans.com). If you are an Individual Shareholder holding securities in demat mode, you are requested to refer to the login method explained at **Step 1 (A) i.e. Login method for e-voting and joining virtual meeting for Individual shareholders holding securities in demat mode.**
- (ii) Alternatively shareholder/members may send a request to [evoting@nsdl.com](mailto:evoting@nsdl.com) for procuring user id and password for e-voting by providing above mentioned documents.
- (iii) In terms of SEBI circular dated 9<sup>th</sup> December, 2020 on e-voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email id correctly in their demat account in order to access e-voting facility.

**THE INSTRUCTIONS FOR MEMBERS FOR E-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-**

- (i) The procedure for e-voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
- (ii) Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not cast their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system in the AGM.
- (iii) Members who have voted through Remote e-voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
- (iv) The details of the person who may be contacted for any grievances connected with the facility for e-voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

**INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/ OAVM ARE AS UNDER:**

- (i) Members will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-voting system. Members may access by following the steps mentioned above for **Access to NSDL e-voting system**. After successful login, you can see link of "VC/OAVM" placed under **"Join Meeting"** menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/ Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-voting or have forgotten the User ID and Password may retrieve the same by following the remote e-voting instructions mentioned in the notice to avoid last minute rush.
- (ii) Members are encouraged to join the Meeting through Laptops for better experience.
- (iii) Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- (iv) Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.

**15. Other information of e-voting**

- (i) The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date i.e. Tuesday, 23<sup>rd</sup> September, 2025.
- (ii) Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. Tuesday, 23<sup>rd</sup> September, 2025, may obtain the login ID and password by sending a request at [evoting@nsdl.com](mailto:evoting@nsdl.com) or Company/ RTA.
- (iii) A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date, shall only be entitled to avail the facility of remote e-voting as well as e-voting at the AGM.

- (iv) Mr. Sanjay H. Sangani, Practising Company Secretary (Membership No.4090) has been appointed as the Scrutinizer to scrutinize the remote e-voting process and the voting during the AGM in a fair and transparent manner.
- (v) The Results declared along with the report of the Scrutinizer, shall be placed on the website

of the Company [www.shreejitranslogistics.com/](http://www.shreejitranslogistics.com/) and on the website of NSDL immediately after the declaration of result by the Chairman of the Meeting or a person authorized by him in writing and the same shall be communicated to BSE Limited, where the shares of the Company are listed.

## EXPLANATORY STATEMENT IN RESPECT OF SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

### Item Nos. 4 and 5

Pursuant to the provisions of Section 139 of the Companies Act, 2013, M/s. Sanjay C. Shah & Associates, Chartered Accountants, were appointed as Statutory Auditors of the Company at the Annual General Meeting of the Company held on 30<sup>th</sup> September, 2024, to hold office for a period of 5 years till the conclusion of the Annual General Meeting of the Company to be held in the year 2029. However, on 12<sup>th</sup> August, 2025, M/s. Sanjay C. Shah & Associates, Chartered Accountants have tendered their resignation as the Statutory Auditors of the Company before completion of their term. Their resignation has caused a casual vacancy in the office of Statutory Auditors and casual vacancy so caused by the resignation of auditors can only be filled up by the Company after taking consent of the members in accordance with the provisions of Section 139(8) of the Companies Act, 2013.

The Board of Directors at their meeting held on 25<sup>th</sup> August, 2025, on the recommendation of the Audit Committee, and pursuant to the provisions of Section 139(8) of the Companies Act, 2013, has appointed M/s. G. P. Kapadia & Co., Chartered Accountants (FRN: 104768W), to fill up the casual vacancy caused by the resignation of M/s. Sanjay C. Shah & Associates, Chartered Accountants and to hold office as Statutory Auditor of the Company till the conclusion of 31<sup>st</sup> Annual General Meeting, subject to approval of members at the 31<sup>st</sup> Annual General Meeting of the Company.

Further, the Board of Directors at their meeting held on 25<sup>th</sup> August, 2025, on the recommendation of the Audit Committee, has also recommended the appointment of M/s. G. P. Kapadia & Co., Chartered Accountants (FRN: 104768W), to hold office as Statutory Auditors of the Company for a term of 5 (Five) years from conclusion of 31<sup>st</sup> Annual General Meeting until the conclusion of 36<sup>th</sup> Annual General Meeting to be held in the year 2030, subject to approval of members at the 31<sup>st</sup> Annual General Meeting of the Company.

M/s. G. P. Kapadia & Co. have consented to their appointment as Statutory Auditors of the Company to fill up the casual vacancy and for a term of 5 (Five) years and have confirmed that their appointment, if made, would be in accordance with Section 139 and Section 141 of the Companies Act, 2013.

**Additional information about the Statutory Auditors pursuant to Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 is provided below:**

Details	Particulars
Proposed Fees payable to the Statutory Auditor(s)	Proposed Fees for Statutory Audit for the financial year 2025-26 will be Rs. 9,00,000/- plus applicable taxes. The Board be given powers to revise the remuneration upon recommendation of the Audit Committee.
Terms of appointment	M/s. G. P. Kapadia & Co., Chartered Accountants, is proposed to be appointed for a term of 5 years from the conclusion of this 31 <sup>st</sup> AGM until the conclusion of the 36 <sup>th</sup> AGM to be held in the year 2030.
In case of a new auditor, any material change in the fee payable to such auditor from that paid to the outgoing auditor along with the rationale for such change	The Audit Fees for the financial year 2025-26 will be Rs. 9,00,000/- as compared to Rs. 12,00,000/- for the financial year 2024-25.
Basis of recommendation for appointment including the details in relation to and credentials of the Statutory Auditor(s) proposed to be appointed	The Board of Directors and the Audit Committee, at their respective meetings held on 25 <sup>th</sup> August, 2025 and 23 <sup>rd</sup> August, 2025, have considered various parameters like audit experience across the industries, market standing of the firm, clientele served, technical knowledge, etc., and found M/s. G. P. Kapadia & Co., Chartered Accountants suitable for this appointment and accordingly, recommended the same.

The Board recommends the resolutions for the approval of the members. None of the directors or key managerial personnel or any of their relatives is concerned or interested in the resolutions set out at Item Nos. 4 and 5.

### Item No. 6

In terms of the provisions of Section 149 of the Companies Act, 2013 and Rules framed thereunder, Mr. Shailesh Surendra Kamdar (DIN: 07605986) was appointed as an Independent Director of the Company, for a period of five years from 28<sup>th</sup> November, 2020 to 27<sup>th</sup> November, 2025, not liable to retire by rotation.

Considering the expertise, experience and contribution made by Mr. Shailesh Surendra Kamdar during his first term and based on his performance evaluation and pursuant to the recommendation of the Nomination & Remuneration Committee, the Board of Directors of the Company (the 'Board'), at its meeting held on 25<sup>th</sup> August, 2025, have proposed the re-appointment of Mr. Shailesh Surendra Kamdar, as a Non-Executive Independent Director of the Company for a second consecutive term of five years from 28<sup>th</sup> November, 2025 to 27<sup>th</sup> November, 2030, not liable to retire by rotation, for the approval of the members at the ensuing Annual General Meeting.

The Company has received notice from a member under Section 160(1) of the Companies Act, 2013 proposing his re-appointment as an Independent Director. The Company has received declarations from Mr. Shailesh Surendra Kamdar confirming that he continues to meet the criteria of independence as provided in Section 149(6) of the Companies Act, 2013 and Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. He has also confirmed that he has registered himself in the database for Independent Directors.

Pursuant to Regulation 25(2A) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the appointment, re-appointment or removal of an independent director of a listed entity, shall be subject to the approval of shareholders by way of a Special Resolution.

It is proposed to seek members' approval for the re-appointment of Mr. Shailesh Surendra Kamdar as Non-Executive Independent Director for a second term of five consecutive years from 28<sup>th</sup> November, 2025 to 27<sup>th</sup> November, 2030 and he shall not be liable to retire by rotation in terms of the applicable provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

The Board recommends the resolution set out at Item No. 6 for the approval of the members. In the opinion of the Board, the Independent Director, proposed to be re-appointed, fulfills the conditions specified in the Companies Act, 2013 and rules made thereunder and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for his appointment as an Independent Director of the Company and is independent of the management.

Mr. Shailesh Surendra Kamdar may be regarded as concerned or interested in the resolution in respect of his own re-appointment. None of the other Directors and Key Managerial Personnel of the Company, or their relatives are interested in this Resolution.

Brief Resume of the Independent Director as required under Regulation 36(3) of the Securities and Exchange Board of

India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Secretarial Standards issued by the Institute of Company Secretaries of India is provided separately in this Notice. A copy of the draft Letter of Appointment of Independent Director, setting out the terms and conditions of re-appointment is being made available for inspection by the Members through electronic mode.

## **Item No. 7**

In terms of the provisions of Section 149 of the Companies Act, 2013 and Rules framed thereunder, Mr. Dharmendra Dhirajlal Vora (DIN: 01870374) was appointed as an Independent Director of the Company, for a period of five years from 28<sup>th</sup> November, 2020 to 27<sup>th</sup> November, 2025, not liable to retire by rotation.

Considering the expertise, experience and contribution made by Mr. Dharmendra Dhirajlal Vora during his first term and based on his performance evaluation and pursuant to the recommendation of the Nomination & Remuneration Committee, the Board of Directors of the Company (the 'Board'), at its meeting held on 25<sup>th</sup> August, 2025, have proposed the re-appointment of Mr. Dharmendra Dhirajlal Vora, as a Non-Executive Independent Director of the Company for a second consecutive term of five years from 28<sup>th</sup> November, 2025 to 27<sup>th</sup> November, 2030, not liable to retire by rotation, for the approval of the members at the ensuing Annual General Meeting.

The Company has received notice from a member under Section 160(1) of the Companies Act, 2013 proposing his re-appointment as an Independent Director. The Company has received declarations from Mr. Dharmendra Dhirajlal Vora confirming that he continues to meet the criteria of independence as provided in Section 149(6) of the Companies Act, 2013 and Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. He has also confirmed that he has registered himself in the database for Independent Directors.

Pursuant to Regulation 25(2A) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the appointment, re-appointment or removal of an independent director of a listed entity, shall be subject to the approval of shareholders by way of a Special Resolution.

It is proposed to seek members' approval for the re-appointment of Mr. Dharmendra Dhirajlal Vora as Non-Executive Independent Director for a second term of five consecutive years from 28<sup>th</sup> November, 2025 to 27<sup>th</sup> November, 2030 and he shall not be liable to retire by rotation in terms of the applicable provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.



The Board recommends the resolution set out at Item No. 7 for the approval of the members. In the opinion of the Board, the Independent Director, proposed to be re-appointed, fulfills the conditions specified in the Companies Act, 2013 and rules made thereunder and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for his appointment as an Independent Director of the Company and is independent of the management.

Mr. Dharmendra Dhirajlal Vora may be regarded as concerned or interested in the resolution in respect of his own re-appointment. None of the other Directors and Key Managerial Personnel of the Company, or their relatives are interested in this Resolution.

Brief Resume of the Independent Director as required under Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Secretarial Standards issued by the Institute of Company Secretaries of India is provided separately in this Notice. A copy of the draft Letter of Appointment of Independent Director, setting out the terms and conditions of re-appointment is being made available for inspection by the Members through electronic mode.

## **Item No. 8**

In terms of the provisions of Section 149 of the Companies Act, 2013 and Rules framed thereunder, Mr. Vivek Umesh Shah (DIN: 07215797) was appointed as an Independent Director of the Company, for a period of five years from 28<sup>th</sup> November, 2020 to 27<sup>th</sup> November, 2025, not liable to retire by rotation.

Considering the expertise, experience and contribution made by Mr. Vivek Umesh Shah during his first term and based on his performance evaluation and pursuant to the recommendation of the Nomination & Remuneration Committee, the Board of Directors of the Company (the 'Board'), at its meeting held on 25<sup>th</sup> August, 2025, have proposed the re-appointment of Mr. Vivek Umesh Shah, as a Non-Executive Independent Director of the Company for a second consecutive term of five years from 28<sup>th</sup> November, 2025 to 27<sup>th</sup> November, 2030, not liable to retire by rotation, for the approval of the members at the ensuing Annual General Meeting.

The Company has received notice from a member under Section 160(1) of the Companies Act, 2013 proposing his re-appointment as an Independent Director. The Company has received declarations from Mr. Vivek Umesh Shah confirming that he continues to meet the criteria of independence as provided in Section 149(6) of the Companies Act, 2013 and Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. He has also confirmed that he has registered himself in the database for Independent Directors.

Pursuant to Regulation 25(2A) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the appointment, re-appointment or removal of an independent director of a listed entity, shall be subject to the approval of shareholders by way of a Special Resolution.

It is proposed to seek members' approval for the re-appointment of Mr. Vivek Umesh Shah as Non-Executive Independent Director for a second term of five consecutive years from 28<sup>th</sup> November, 2025 to 27<sup>th</sup> November, 2030 and he shall not be liable to retire by rotation in terms of the applicable provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

The Board recommends the resolution set out at Item No. 8 for the approval of the members. In the opinion of the Board, the Independent Director, proposed to be re-appointed, fulfills the conditions specified in the Companies Act, 2013 and rules made thereunder and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for his appointment as an Independent Director of the Company and is independent of the management.

Mr. Vivek Umesh Shah may be regarded as concerned or interested in the resolution in respect of his own re-appointment. None of the other Directors and Key Managerial Personnel of the Company, or their relatives are interested in this Resolution.

Brief Resume of the Independent Director as required under Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Secretarial Standards issued by the Institute of Company Secretaries of India is provided separately in this Notice. A copy of the draft Letter of Appointment of Independent Director, setting out the terms and conditions of re-appointment is being made available for inspection by the Members through electronic mode.

## **Item No. 9**

In terms of the provisions of Section 149 of the Companies Act, 2013 and Rules framed thereunder, Mr. Satish Ratilal Shah (DIN: 07535925) was appointed as an Independent Director of the Company, for a period of five years from 28<sup>th</sup> November, 2020 to 27<sup>th</sup> November, 2025, not liable to retire by rotation.

Considering the expertise, experience and contribution made by Mr. Satish Ratilal Shah during his first term and based on his performance evaluation and pursuant to the recommendation of the Nomination & Remuneration Committee, the Board of Directors of the Company (the 'Board'), at its meeting held on 25<sup>th</sup> August, 2025, have proposed the re-appointment of Mr. Satish Ratilal Shah, as a Non-Executive Independent Director of the Company

for a second consecutive term of five years from 28<sup>th</sup> November, 2025 to 27<sup>th</sup> November, 2030, not liable to retire by rotation, for the approval of the members at the ensuing Annual General Meeting.

The Company has received notice from a member under Section 160(1) of the Companies Act, 2013 proposing his re-appointment as an Independent Director. The Company has received declarations from Mr. Satish Ratilal Shah confirming that he continues to meet the criteria of independence as provided in Section 149(6) of the Companies Act, 2013 and Regulation 16(1)(b) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. He has also confirmed that he has registered himself in the database for Independent Directors.

Pursuant to Regulation 25(2A) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the appointment, re-appointment or removal of an independent director of a listed entity, shall be subject to the approval of shareholders by way of a Special Resolution.

Further, pursuant to Regulation 17(1A) of the SEBI (Listing Obligations and Disclosure Requirements), Regulations 2015, all listed companies are required to obtain shareholders' approval by way of Special Resolution for continuation of directorship of Non-Executive Directors, who have attained the age of seventy five (75) years. Mr. Satish Ratilal Shah, would attain the age of 75 years on 30<sup>th</sup> September, 2029 during his second term and therefore, consent of the members by way of Special Resolution is also sought by the Company in compliance with Regulation 17(1A) of SEBI Listing Regulations, for his continuation as Non-Executive Independent Director of the Company beyond the age of 75 years.

It is proposed to seek members' approval for the re-appointment of Mr. Satish Ratilal Shah as Non-Executive Independent Director for a second term of five consecutive years from 28<sup>th</sup> November, 2025 to 27<sup>th</sup> November, 2030 and he shall not be liable to retire by rotation in terms of the applicable provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

The Board recommends the resolution set out at Item No. 9 for the approval of the members. In the opinion of the Board, the Independent Director, proposed to be re-appointed, fulfills the conditions specified in the Companies Act, 2013 and rules made thereunder and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 for his appointment as an Independent Director of the Company and is independent of the management.

Mr. Satish Ratilal Shah may be regarded as concerned or interested in the resolution in respect of his own

re-appointment. None of the other Directors and Key Managerial Personnel of the Company, or their relatives are interested in this Resolution.

Brief Resume of the Independent Director as required under Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Secretarial Standards issued by the Institute of Company Secretaries of India is provided separately in this Notice. A copy of the draft Letter of Appointment of Independent Director, setting out the terms and conditions of re-appointment is being made available for inspection by the Members through electronic mode.

## **Item No. 10**

In accordance with the provisions of Section 204 and other applicable provisions of the Companies Act, 2013 (the 'Act'), read with Rule 9 of the Companies (Appointment & Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), every listed company is required to annex a Secretarial Audit Report, issued by a Practicing Company Secretary, to its Board's Report, prepared under Section 134(3) of the Act.

Furthermore, pursuant to Regulation 24A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), every listed entity and its material subsidiaries in India are required to conduct Secretarial Audit and annex the Secretarial Audit Report to its Annual Report.

Additionally, as per the recent amendments in the said Regulation 24A, on the basis of the recommendation of the Board of Directors, a listed entity shall appoint a Secretarial Auditor for a term of 5 (Five) consecutive years, with the approval of its shareholders in its Annual General Meeting.

Accordingly, based on the recommendation of the Audit Committee, the Board of Directors at its meeting held on 25<sup>th</sup> August, 2025, has decided to recommend the appointment of M/s. Sanjeev Shah & Associates, Practicing Company Secretaries as the Secretarial Auditors of the Company for a period of 5 (Five) consecutive years, from financial year 2025-26 to financial year 2029-30, after evaluating and considering various factors such as industry experience, efficiency in conduct of audit, independence, etc.

M/s. Sanjeev Shah & Associates has provided its consent to act as the Secretarial Auditors of the Company and has confirmed that the proposed appointment, if made, will be in compliance with the provisions of the Act and the SEBI Listing Regulations.

Additional information about the Secretarial Auditors pursuant to Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 is provided below:

Details	Particulars
Proposed Fees payable to the statutory auditor(s) or Secretarial Auditor	Proposed Fees for Secretarial Audit of the Company for the financial year 2025-26 will be Rs. 65,000/- plus applicable taxes. The Board be given powers to revise the remuneration to the Secretarial Auditor.
Terms of appointment	M/s. Sanjeev Shah & Associates, Company Secretaries, are proposed to be appointed for a term of 5 years from financial year 2025-26 to financial year 2029-30.
In case of a new auditor, any material change in the fee payable to such auditor from that paid to the outgoing auditor along with the rationale for such change	N.A.
Basis of recommendation for appointment including the details in relation to and credentials of the Statutory Auditor(s) or Secretarial Auditor proposed to be appointed	The Board of Directors and the Audit Committee, at their respective meetings held on 25 <sup>th</sup> August, 2025 and 23 <sup>rd</sup> August, 2025, have considered various factors such as industry experience, efficiency in conduct of audit, independence, etc. and found M/s. Sanjeev Shah & Associates, Company Secretaries suitable for this appointment and accordingly, recommended the same.

The Board recommends the resolution for the approval of the members. None of the directors or key managerial personnel or any of their relatives is concerned or interested in the resolution set out at Item No. 10.

By Order of the Board

Himani Dave  
Company Secretary  
Membership Number: A26285

Place: Navi Mumbai  
Date: 25<sup>th</sup> August, 2025

Registered Office:  
D-3011, Akshar Busniess Park,  
Plot No. 03, Sector 25, Vashi,  
Navi Mumbai – 400703.  
Website: [www.shreejitranslogistics.com](http://www.shreejitranslogistics.com)

## DETAILS OF DIRECTOR SEEKING APPOINTMENT/ RE-APPOINTMENT AT THE 31<sup>ST</sup> ANNUAL GENERAL MEETING PURSUANT TO REGULATION 36(3) OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 AND SECRETARIAL STANDARD - 2 ON GENERAL MEETINGS ARE AS UNDER:

Name	Mr. Rajnikant C. Shah	Mr. Mukesh M. Shah
Age	66 years	62 years
Date of First Appointment	4 <sup>th</sup> August, 1994	4 <sup>th</sup> August, 1994
Qualification	B.Com.	B.Com.
Brief resume including profile, experience and expertise in specific functional areas	Mr. Rajnikant C. Shah has around 45 years of experience in transport and logistics industry and has worked in the areas of back office, finance, client management, compliances and overall administration. He is currently responsible for broad finance control & accounts, due diligence & risk management and the legal & compliance departments of the Company operating from the Mumbai office.	Mr. Mukesh M. Shah has more than 4 decades of experience in transport and logistics industry and has worked in the areas of back office accounts, client management, marketing, compliances and overall administration. He is currently responsible for administration, marketing, client management and strategic leadership operating from the Bangalore Regional Office of the Company.
The skills and capabilities required for the role and the manner in which the proposed person meets such requirements (incase of independent directors)	N.A.	N.A.
Shareholding in the Company, including shareholding as a beneficial owner	37,94,400 shares (5.43%)	30,81,800 shares (4.41%)
Directorships held in other public companies (excluding Section 8, private and foreign companies)	Nil	Nil
Resignation from listed entities in the past three years	Nil	Nil
Memberships/ Chairmanships in mandatory committees of other companies	Nil	Nil
Terms and Conditions of appointment/ re-appointment along with details of remuneration sought to be paid and remuneration last drawn	Wholetime Director liable to retire by rotation. Remuneration sought to be paid as per the Resolution passed at the AGM held on 30/09/2024. Remuneration last drawn - Rs. 18 Lacs p.a.	Wholetime Director liable to retire by rotation. Remuneration sought to be paid as per the Resolution passed at the AGM held on 30/09/2024. Remuneration last drawn - Rs. 18 Lacs p.a.
Number of Board Meetings attended during the year	6	6
Relationship with other Directors, Manager and other KMP	Mr. Bipin C. Shah, Mr. Narendra C. Shah, Mr. Mahendra C. Shah - Brothers	Mr. Rupesh M. Shah – Brother



Name	Mr. Shailesh S. Kamdar	Mr. Dharmendra D. Vora	Mr. Satish R. Shah	Mr. Vivek U. Shah
Age	51 years	59 years	70 years	38 years
Date of First Appointment	28 <sup>th</sup> November, 2020	28 <sup>th</sup> November, 2020	28 <sup>th</sup> November, 2020	28 <sup>th</sup> November, 2020
Qualification	Chartered Accountant	Provisional Degree Certificate - Commerce	Chemical Engineer	B.Com.
Brief resume including profile, experience and expertise in specific functional areas	Mr. Shailesh Kamdar, is a Fellow Member of the Institute of Chartered Accountants of India. He is currently a proprietor at Shailesh Kamdar & Co. and has rich experience in the field of finance, Legal and Consulting.	Mr. Dharmendra Vora holds Degree of PDC from Kerala. Mr. Vora is currently self employed as a Managing Partner of Vora Brothers and has rich experience in the Business Strategy.	Mr. Satish Shah holds the degree of Chemical Engineering from Illinois. Mr. Satish Shah is currently self employed as a Consultant in Chemical Engineering field and has more than 30 years of experience in the field of Pharma.	Mr. Vivek Shah holds Degree of Bachelor of Commerce from Bangalore University. He is currently a proprietor at JaverDhan Inc. and has rich experience in the field of finance and marketing.
The skills and capabilities required for the role and the manner in which the proposed person meets such requirements (in case of independent directors)	Mr. Shailesh Kamdar's expertise in Finance and Compliances has been guiding the Company in various financial and compliance decisions.	Mr. Dharmendra Vora has been guiding the Company in developing business strategy and risk management.	Mr. Satish Shah has extensive experience and has been assisting the Company strategy building.	Mr. Vivek Shah has been guiding the Company in marketing aspects.
Shareholding in the Company, including shareholding as a beneficial owner	Nil	Nil	Nil	Nil
Directorships held in other public companies (excluding Section 8, private and foreign companies),	Nil	Nil	Nil	Nil
Resignation from listed entities in the past three years	Nil	Nil	Nil	Nil
Memberships / Chairmanships in mandatory committees of other companies	Nil	Nil	Nil	Nil

Name	Mr. Shailesh S. Kamdar	Mr. Dharmendra D. Vora	Mr. Satish R. Shah	Mr. Vivek U. Shah
Terms and Conditions of appointment/ re-appointment along with details of remuneration sought to be paid and remuneration last drawn	Non-Executive Independent Director not liable to retire by rotation. Remuneration sought to be paid – Sitting Fees Remuneration last drawn – Sitting Fees as mentioned in Corporate Governance Report	Non-Executive Independent Director not liable to retire by rotation. Remuneration sought to be paid – Sitting Fees Remuneration last drawn – Sitting Fees as mentioned in Corporate Governance Report	Non-Executive Independent Director not liable to retire by rotation. Remuneration sought to be paid – Sitting Fees Remuneration last drawn – Sitting Fees as mentioned in Corporate Governance Report	Non-Executive Independent Director not liable to retire by rotation. Remuneration sought to be paid – Sitting Fees Remuneration last drawn – Sitting Fees as mentioned in Corporate Governance Report
Number of Board Meetings attended during the year	3	1	4	1
Relationship with other Directors, Manager and other KMP	Nil	Nil	Nil	Nil