

SHREEJI TRANSLOGISTICS LIMITED

Registered Office : Shreeji Krupa, Plot No. 107, Sector No. 19 C, Vashi, Navi Mumbai - 400 705.

Tel. : (022) 4074 6666 / 4074 6600

E-mail : info@shreejitransport.com • **Website :** www.shreejitranslogistics.com

CIN : L63010MH1994PLC077890

NOTICE OF POSTAL BALLOT

{Pursuant to Section 110 of the Companies Act, 2013 read with Rule 22 of the Companies (Management and Administration) Rules, 2014}

Dear Members,

Notice is hereby given that pursuant to the provisions of Section 110 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with Rule 22 of the Companies (Management and Administration) Rules, 2014 ("the Rules") and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("the Listing Regulations"), (including any statutory modifications, amendments or re-enactments thereof, for the time being in force), the Resolution appended below is proposed for seeking approval of the Members of the Company by means of Postal Ballot including voting through electronic means ("e-voting").

Pursuant to Section 102 and other applicable provisions, if any, of the Act, Explanatory Statement pertaining to the appended Resolution setting out the material facts and the reasons thereof is annexed to the Notice.

Pursuant to Rule 22(5) of the Rules, the Board of Directors of the Company, at its meeting held on Tuesday, March 03, 2020, has appointed Mr. Sanjay H. Sangani, Practicing Company Secretary, (Membership No. FCS 4090, C.P. No. 3847) as the Scrutinizer to conduct the Postal Ballot and remote e-voting process in a fair and transparent manner.

Members are requested to carefully read the instructions given in the Notice and printed in the Postal Ballot Form and record their assent (for) or dissent (against) to the Resolution in the Postal Ballot Form and return the same, in original, duly completed and signed, in the enclosed postage prepaid self-addressed reply envelope, so as to reach the Scrutinizer, on or before 5.00 p.m. (IST) on Saturday, April 04, 2020. Postal Ballot Forms, if sent by Registered Post/ Speed Post/ Courier at the expense of the Members will also be accepted. The Postal Ballot Form may also be deposited personally at the address given on the self-addressed reply envelope. Postal Ballot Forms received after the said date and time will be strictly treated as if reply from such Members have not been received.

In compliance with the provisions of Sections 108 and 110 of the Act, read with Rules framed thereunder and Regulation 44 of the Listing Regulations, the Company is also offering remote e-voting facility to all its Members to enable them to cast their votes electronically instead of dispatching Postal Ballot Forms. Members are requested to follow the procedure as stated in the Notes annexed to this Notice for casting of votes by remote e-voting process. The remote e-voting will commence on Friday, March 06, 2020 at 9.00 a.m. (IST) and end on Saturday, April 04, 2020 at 5.00 p.m. (IST).

As required under Rule 22(3) of the Rules, advertisement relating to dispatch of Notice and Postal Ballot Forms will be published in the newspapers specifying the relevant matters therein.

The Scrutinizer will submit his Report to a Whole-time Director of the Company after completion of the scrutiny of the Postal Ballots (including e-voting). The result of the Postal Ballot (including e-voting) will be declared by the Whole-time Director of the Company on Monday, April 06, 2020 at the Registered Office of the Company. The said result alongwith the Scrutinizer's Report shall be placed on the website

of the Company i.e. www.shreejitranslogistics.com and on the website of CDSL i.e. www.evotingindia.com immediately after the declaration of result by the Whole-time Director. The results shall also be immediately forwarded to BSE Limited.

The Members are requested to consider and, if thought fit, pass the following resolution:

SPECIAL BUSINESS

1. Migration of the Company's listed Equity Shares from SME Platform of BSE Limited to the Main Board of BSE Limited

Pursuant to Regulation 277 of the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2018, this Special Resolution shall be acted upon if and only if the votes cast by the shareholders other than promoters in favour of the proposal amount to at least two times the number of votes cast by the shareholders other than promoter shareholders against the proposal.

To consider and if thought fit, to accord assent or dissent to the following resolution as a Special Resolution.

“RESOLVED THAT pursuant to the Regulation 277 and other relevant provisions, laid down in Chapter IX of SEBI (Issue of Capital and Disclosure Requirements) Regulation, 2018; the applicable provisions, if any, of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Companies Act, 2013 and the Rules framed thereunder (including any statutory modifications, amendments or re-enactment thereof, for the time being in force) and other applicable regulations/guidelines notified by SEBI/ regulatory authorities from time to time for Migration to the Main Board of Stock Exchange, the consent of the members of the Company be and is hereby accorded for migration of the Company's present listing of Equity Shares from SME Platform of BSE Limited to the Main Board of BSE Limited.

RESOLVED FURTHER THAT the Board of Directors of the Company and the Company Secretary be and are hereby authorized jointly and/or severally to deal with any Government or Semi-Government authorities or any other concerned intermediaries including but not limited to BSE Limited, Securities and Exchange Board of India, Registrar of Companies, to apply, modify, rectify and submit any application and/or related documents on behalf of the Company for migration of the Company's present listing of Equity Shares from SME Platform of BSE Limited to the Main Board of BSE Limited.

RESOLVED FURTHER THAT for the purpose of giving effect to this Resolution, the Board be and is hereby authorised to do all such acts, deeds, matters and things and give such directions as may be necessary, expedient or desirable and to settle all questions or difficulties whatsoever that may arise in this regard.”

By Order of the Board

Tanvi M. Shah
Company Secretary
M. No. ACS 49255

Mumbai, March 03, 2020

NOTES :

1. The Explanatory Statement pursuant to Section 102 and other applicable provisions, if any, of the Act, setting out the material facts and reasons for the proposed Special Resolution, is annexed hereto.
2. Members have option to vote either by means of Postal Ballot Form or through remote e-voting.
3. Members holding Equity Shares shall have one vote per share as shown against their holding.
4. Voting Rights shall be reckoned on the paid-up value of Shares registered in the name of the Beneficial Owners as on the close of business hours on Friday, February 28, 2020 (“Cut-off Date”). Only those Members whose names are recorded in the List of Beneficial Owners, as furnished by the National Securities Depository Limited (“NSDL”) and Central Depository Services (India) Limited (“CDSL”), as on the Cut-off Date will be entitled to cast their votes by Postal Ballot (including remote e-voting). A person who is not a Member of the Company on the Cut-off Date should treat this Notice as for information purpose only.
5. The Board of Directors has appointed Mr. Sanjay H. Sangani, Practicing Company Secretary (Membership No. FCS 4090, C.P. No. 3847) as Scrutinizer to conduct the Postal Ballot and remote e-voting process in a fair and transparent manner.
6. The Postal Ballot Notice along with the Postal Ballot Form is being sent to all the Members whose names appear in the List of Beneficial Owners as furnished by the NSDL and CDSL as on the close of business hours on Friday, February 28, 2020 (“Cut-off Date”).
7. The Postal Ballot Notice along with the Postal Ballot Form is being sent through electronic mode to all members whose email addresses are registered with the Company/ Depository Participant(s). For Members whose e-mail addresses are not registered, physical copies of the Notice and Postal Ballot Form are being sent by Registered Post or Speed Post or Courier along with postage prepaid self-addressed reply envelopes.
8. Members who have received the Postal Ballot Notice by e-mail and who wish to vote through Postal Ballot or Members who have received physical copies of the Postal Ballot Form and are desirous of obtaining a duplicate one, may send a written request to the Company at info@shreejittransport.com. The Company shall forward the same along with postage pre-paid self-addressed reply envelope to the Member.
9. Resolution passed by the Members through Postal Ballot and remote e-voting shall be deemed to have been passed as if it has been passed at a General Meeting of the Members convened in that behalf.
10. In compliance with the provisions of Sections 108 and 110 of the Act, read with Rules and Regulation 44 of the Listing Regulations, the Company is providing remote e-voting facility as an alternative to all the Members of the Company, to exercise their right to vote by electronic means on the Resolution set forth in the Notice. The Company has engaged the services of CDSL to provide the remote e-voting facility. Instructions for the process to be followed for voting through electronic means are given at Sr. No. 17.
11. A Members can opt for only one mode of voting, i.e., either by Postal Ballot Form or remote e-voting. In case Members cast their votes through both the modes, voting done by remote e-voting shall prevail and votes cast through Postal Ballot Forms will be treated as invalid.
12. The Member need not use all his/ her/ its votes, nor does he/ she/ it need to cast all his/ her/ its votes in the same way.
13. The Scrutinizer will submit his Report to a Whole-time Director of the Company after completion of the scrutiny of the Postal Ballots (including e-voting). The result of the Postal Ballot (including e-voting) shall be declared by the Whole-time Director of the Company on Monday, April 06, 2020 at the Registered Office of the Company. The said results alongwith the Scrutinizer's Report shall be placed on the website of the Company i.e. www.shreejittranslogistics.com and on the website of CDSL i.e. www.evotingindia.com immediately after the declaration of result by the Whole-time Director. The results shall also be immediately forwarded to BSE Limited.
14. The Resolution, if passed by requisite majority, shall be deemed to have been passed on Saturday, April 04, 2020, being the last date for receipt of Postal Ballot Forms and votes through remote e-voting.

15. In case you have any queries or issues regarding Postal Ballot including remote e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at www.evotingindia.com, under help section or contact CDSL help line number 1800225533 or write an email to helpdesk.evoting@cdslindia.com or info@shreejittransport.com.
16. Members who have not registered their e-mail addresses are requested to register the same with the Company’s Registrar and Transfer Agent/ Depository Participant(s) for sending future communication(s) in electronic form.
17. The process and manner for remote e-voting are as under:

The remote e-voting period commences on Friday, March 06, 2020 at 9.00 a.m. (IST) and ends on Saturday, April 04, 2020 at 5.00 p.m. (IST). During this period, Members of the Company, holding Shares of the Company as on the Cut-off Date, that is, Friday, February 28, 2020, may cast their vote electronically. The e-voting module shall be disabled by CDSL thereafter.

- (i) The Shareholders should log on to the e-voting website www.evotingindia.com
- (ii) Click on Shareholders/ Members
- (iii) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (iv) Next enter the Image Verification as displayed and Click on Login.
- (v) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- (vi) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> • Members who have not updated their PAN with the Company/ Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number (refer serial no. printed on the name and address sticker/Postal Ballot Form/mail) in the PAN field. • In case the sequence number is less than 8 digits enter the applicable number of 0’s before the number after the first two characters of the name in CAPITAL letters. E.g. If your name is Ramesh Kumar with serial number 1 then enter RA00000001 in the PAN field.
Dividend Bank Details OR Date of Birth (DOB)	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <ul style="list-style-type: none"> • If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iii).

- (vii) After entering these details appropriately, click on “SUBMIT” tab.
- (viii) Members holding shares in physical form will then reach directly the Company selection screen. However, Members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting

through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- (ix) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (x) Click on the EVSN relevant for 'Shreeji Translogistics Limited' on which you choose to vote.
- (xi) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same, the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xvi) If a demat account holder has forgotten the changed login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvii) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- (xviii) **Note for Non – Individual Shareholders and Custodians**
 - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.

EXPLANATORY STATEMENT IN RESPECT OF SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 1

The Equity Shares of the Company have been listed and traded on the SME Platform of BSE Limited for more than two years and the Paid-up Share Capital of the Company is more than Rupees Ten Crores. Hence, the Company is eligible to migrate to the Main Board of BSE Limited, as per the procedures laid down under Chapter IX of SEBI (Issue of Capital and Disclosure Requirements) Regulation, 2018 and the Migration Policy of BSE Limited.

The proposed listing on the Main Board of BSE Limited will enhance the visibility and prestige of the Company and will also encourage the participation of small investors, increase the liquidity of the Equity Shares and expand the retail shareholder base.

Therefore, the approval of the members is sought by way of a Special Resolution for migration of the Company's present listing of Equity Shares from SME Platform of BSE Limited to the Main Board of BSE Limited. Pursuant to Regulation 277 of the SEBI (Issue of Capital and Disclosure Requirements) Regulation, 2018, this Special Resolution shall be acted upon if and only if the votes cast by the shareholders other than promoters in favour of the proposal amount to at least two times the number of votes cast by the shareholders other than promoter shareholders against the proposal. The Company had passed a Special Resolution in this regard at the Annual General Meeting held on 28th September 2019. Now, it is proposed to pass this Resolution by means of Postal Ballot.

The Board recommends the resolution for approval by the Members. None of the Directors or Key Managerial Personnel or any of their relatives is concerned or interested in the resolution set out hereinabove.

By Order of the Board

Tanvi M. Shah
Company Secretary
M. No. ACS 49255

Mumbai, March 03, 2020

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CIN : L63010MH1994PLC077890

POSTAL BALLOT FORM

(Please read the instructions printed overleaf carefully before filling this form)

Seq. No. :

Name & Registered Address of the Sole / First named Member (in Block Letters)	
Name(s) of Joint Member(s) (if any) (in Block Letters)	
DP ID No. / Client ID No.	
Number of Equity Shares held	

I/ We hereby exercise my/ our vote in respect of the following Special Resolution to be passed through Postal Ballot as stated in the Notice of Postal Ballot dated March 03, 2020 of the Company by sending my/ our assent or dissent to the said Resolution by placing (✓) mark at the appropriate box below:

Item No.	Description of Resolution	No. of Equity Share(s)	I/ We assent to the Resolution (FOR)	I/ We dissent to the Resolution (AGAINST)
1.	To migrate Company's listed Equity Shares from SME Platform of BSE Limited to the Main Board of BSE Limited			

Signature of the Member/
Authorised Representative

Place :

Date :

ELECTRONIC VOTING PARTICULARS

The e-voting facility is available at the link [https:// www.evotingindia.com](https://www.evotingindia.com). The electronic voting particulars are set out as follows:

EVSN (E-Voting Sequence Number)	User ID	Password
200303002	Please refer to Note No. 17 in the Notice of Postal Ballot	

Remote e-voting facility is available during the following voting period:

COMMENCEMENT OF REMOTE E-VOTING	END OF REMOTE E-VOTING
Friday, March 06, 2020 at 9.00 A.M. (IST)	Saturday, April 04, 2020 at 5.00 P.M. (IST)

Please refer Notice for instructions on remote e-voting.

INSTRUCTIONS FOR POSTAL BALLOT

1. A Member desiring to exercise his/ her vote by Postal Ballot may complete the Postal Ballot Form and send it to the Scrutinizer in the enclosed postage prepaid self-addressed reply envelope. Envelopes containing Postal Ballot Forms, if deposited in person or sent by Registered Post/ Speed Post/ Courier at the expense of the Members, will also be accepted.
2. A Member may opt to vote by electronic means as per the process and manner for remote e-voting provided in Sr. No. 17 of the Notes to the Postal Ballot Notice .
3. There shall be one Postal Ballot Form for every Folio/ DP ID-Client ID irrespective of the number of Joint Members. Voting in the Postal Ballot cannot be exercised by a proxy.
4. The Postal Ballot Form should be duly completed and signed by the Member (as per specimen signature registered with the Company/ Depository). In case of Joint holding, the Postal Ballot Form should be completed and signed by the first named Member and failing him, by the next named Member and so on.
5. In case of Shares held by a Company, Trust, Society or other Body Corporate, the duly completed Postal Ballot Form should be signed by the Authorized Signatory and should also be accompanied by a Certified True Copy of the Board Resolution/ Authority Letter together with the specimen signature(s) of the duly Authorised Signatory(ies).
6. A Member may sign the Postal Ballot Form through an attorney appointed specifically for the purpose, in which case an attested true copy of Power of Attorney should be attached to the Postal Ballot Form.
7. The votes should be cast either in favour of or against the resolution by putting a tick (✓) mark in the column provided for "assent" or "dissent".
8. Duly completed Postal Ballot Forms should be received by the Scrutinizer not later than 5.00 p.m. on Saturday, April 04, 2020.
9. A Member desirous of obtaining a printed Postal Ballot Form or a duplicate one, may request for the same by writing to the Company at info@shreejittransport.com.
10. Members are requested not to send any paper along with the Postal Ballot Form in the enclosed postage prepaid self-addressed reply envelope. If any extraneous paper is found in such envelope, the same would not be considered and would be destroyed by the Scrutinizer.
11. The Scrutinizer's decision on the validity of Postal Ballot Form shall be final and binding.

INSTANCES IN WHICH THE POSTAL BALLOT FORM SHALL BE TREATED AS INVALID OR REJECTED

- a) Postal Ballot Forms in which neither "assent" nor "dissent" is mentioned or Postal Ballot Forms bearing tick (✓) marks in both the columns of "assent" and "dissent", making it impossible to determine without any doubt the assent or dissent of the Member, shall be considered invalid.
- b) Postal Ballot Forms which have not been signed by or on behalf of Members or Postal Ballot Forms containing signatures which do not match the specimen signatures with the Company shall be considered invalid.
- c) Any competent authority has given directions in writing to the Company to freeze the Voting Rights of the Member.
- d) The envelope containing the Postal Ballot Form received after 5.00 p.m. (IST) on Saturday, April 04, 2020 shall be considered invalid and treated as if no reply from the Member has been received.
- e) The Postal Ballot Form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority.
- f) It is defaced or mutilated in such a way that its identity as a genuine form cannot be established.
- g) Member has made any amendment to the Resolution or imposed any condition while exercising his vote.